

YMCA LEY CAMP



2010 Parent Handbook

www.lionvilleyymca.org



Lionville
Community **YMCA**

REGIONAL BRANCH OF YMCA OF THE UPPER MAIN LINE

We build strong kids, strong families, strong communities.

Lionville: 100 Devon Drive | Exton, PA 19341 | 610/363-YMCA
Eagleview: 699 Rice Boulevard | Exton, PA 19341 | 610/458-9090



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Welcome to YMCA Summer Camp!

Our camps present opportunities for children to develop friendships and memories that will last a lifetime.

We offer a wide range of programs that promote YMCA core values of caring, honesty, respect and responsibility.

Our Mission:

To enrich our community by building a healthy Spirit, Mind and Body for all.

Camps at Lionville Community YMCA

Day Camps

Kindercamp

Drop-off & pick-up location: White room of childcare wing.

What to bring: LABEL EVERYTHING. Wear bathing suit, towel, small water bottle, sneakers (no sandals, flip flops or crocs), snack, swimmy diaper, diaper and wipes (if necessary). Bring a lunch with an ice block. *(Please label everything).*

Contact: Tamara Widdowson 610-363-9622, x2245

Day Camp

Drop off and pick up location: Playground Area or Downingtown East High School (Dates to follow)

What to bring: Wear bathing suit, towel, sunscreen, sneakers (able to get dirty) (no sandals, flip flops or crocs), lunch with an ice block, snack and a water bottle. *(Please label everything).*

Contact: Tamara Widdowson: 610-363-9622, x2245

Speciality Camps

Build it, Paint it and Create it

Drop-off & pick-up location: Gym

What to bring: Bathing suit, towel, old clothing (some projects include paint), sunscreen, sneakers (no sandals, flip flops or crocs), drink, lunch with an ice block and a snack. *(Please label everything).*

Contact: Jeff Scott: 610-363-9622, x2235

Lights, Camera and Action - New – 2 week sessions to enhance the theatrical experience!

Drop-off & pick-up location: Gym

What to bring: Bathing suit, towel, sunscreen, sneakers (no sandals, flip flops or crocs), snack, lunch with an ice block and a drink. *(Please label everything).*

Contact: Jeff Scott 610-363-9622, x2235

Aqua Adventure

Drop-off & pick-up location: Gym

What to bring: Bathing suit, towel, old clothing (some projects include paint), sunscreen, sneakers (no sandals, flip flops or crocs), drink, lunch with an ice block and a snack. *(Please label everything).*

Contact: Jeff Scott: 610-363-9622, x2235

Babysitting Camp

Drop-off & pick-up location: Gym

What to bring: Bathing suit, towel, old clothing (some projects include paint), sunscreen, sneakers (no sandals, flip flops or crocs), drink, lunch with an ice block and a snack. (*Please label everything*).

Contact: Jeff Scott: 610-363-9622, x2235

LCY Nature Camps

The Great Outdoors

Fishing Camp

Drop-off & pick-up location Parking lot by the playground at Marsh Creek State Park

What to bring: Raincoat *when needed*, bathing suit, towel, sneakers (able to get dirty – no sandals, flip flops or crocs), extra pair of socks as sneakers and socks may get wet, sunscreen, lunch and drink (non perishable, in a lunchbox with an ice block), refillable plastic water bottle and a snack. Bug spray, a hat and sunglasses are also recommended. (*Please label everything*).

Contact: Jeff Scott 610-363-9622, x2235

Tracks & Trails

Drop-off & pick-up location: Parking lot by the playground at Marsh Creek State Park

What to bring: Raincoat *when needed*, bathing suit, towel, sneakers (able to get dirty – no sandals, flip flops or crocs), extra pair of socks as sneakers and socks may get wet, sunscreen, lunch and drink (non perishable, in a lunchbox with an ice block), refillable plastic water bottle, and a snack. Bug spray, a hat and sunglasses are also recommended. (*Please label everything*).

Contact: Jeff Scott 610-363-9622, x2235

LCY Sports Camps

Drop-off & Pick-up location: Gym

What to Bring: Bathing suit, towel, **sneakers** (able to get dirty) (no sandals, flip flops or crocs), sunscreen, lunch and drink (non perishable, in a lunchbox with an ice block), refillable plastic water bottle and a snack. *(Please label everything)*. Please feel free to bring your own equipment – clubs, racquets, baseball gloves.

Soccer Camp: Shin guards

Baseball/Softball Camp: Baseball/softball glove

Golf: Clubs

Tennis: Racquets

Contact: Michelle Kasker 610-363-9622, x2251

LCY Teen Camps

Teen Adventure Camp

Drop-off & pick-up location: LCY Playground or Downingtown East High School (Dates to follow)

What to bring: Raincoat *when needed*, bathing suit, towel, sneakers (able to get dirty – **no sandals, flip flops or crocs**), extra pair of socks as sneakers and socks may get wet, sunscreen, lunch and drink (non perishable, in a lunchbox with an ice block), refillable plastic water bottle and a snack. Bug spray, a hat and sunglasses are also recommended. *(Please label everything)*.

Contact: Jeff Scott 610-363-9622, x2235

General Information

Session Dates

Precamp 1 June 7 - 11
Precamp 2 June 14 - 18

Week 1: June 21 - 25
Week 2: June 28 – July 2

Week 3: July 5 - 9
Week 4: July 12 - 16

Week 5: July 19 - 23
Week 6: July 26 - 30

Week 7: Aug. 2 - 6
Week 8: Aug. 9 -13

Postcamp 1 Aug. 16 - 20
Postcamp 2 Aug. 23 - 27

Camp Hours

Morning Extended Hours	7:00 AM to 8:30 AM
Full Day Camps	8:30 AM to 4:30 PM (8:30-9:00 drop off, socialization & morning announcements) (4:00-4:30 regrouping, gathering & wind down activities)
Kindercamp	9:00 AM to 1:00 PM
Afternoon Camps (Precamp only)	1:00 PM to 4:00 PM (No Extended Hours)
Afternoon Extended Hours	4:30 PM to 6:00 PM
Marsh Creek State Park	8:30 AM to 4:30 PM (No Extended Hours)

Camp Absenteeism

Please contact the camp office each time your child will not be attending camp.
Lionville Community YMCA 610-363-9622 x2245

Financial Matters

Membership Information

Campers are not required to have a membership to participate in camp. However, camp tuitions are lower for full privilege members. Summer Camp memberships are available for \$60 and are valid from June 1, 2010 – August 31, 2010 (No prorates). YMCA members have full access to the Y facilities including the pools, gym, and fitness facilities. Remember, there is no joiner fee for a youth membership. To receive the benefits of membership pricing your full privilege membership must be effective by the payment due date.

Camp Payment due dates

May 1 - Pre 1, Pre 2, Week 1, Week 2
June 1 - Week 3, Week 4, Week 5, Week 6
July 1 - Week 7, Week 8, Post 1, Post 2

Bill reminder notices are sent to the billing address on file before the payment due date. Please notify the camp office of any address changes.

Tuition is due on the above dates regardless of whether you have received a bill.

A \$25.00 late fee will be assessed for payments received after the 15th of the month. Camp enrollment is not guaranteed until payment is received in full. If payment in full is not made two weeks prior to the start of the camp, the camper will be withdrawn from camp and will lose his/her spot.

Registration Fees

There is a \$25 processing fee per camper. This processing fee is non-applicable, non-refundable, and non-transferable.

Camp Deposits

A \$50 non-refundable, non-transferable deposit is due at the time of registration for each camp and session your child is registered. Deposits are applied to the selected camp payment for each session.

Credit Policy

Credits and refunds will not be given for vacations or sick days. When you enroll your child, you are reserving space, time and staffing.

Registration Changes

Any changes to your original camp registration must be made in writing on a Camp Change Form. Forms are available online or at the Welcome Center. Changes will not be accepted over the phone. Camp changes made prior to May 1, 2010 will be at no additional charge. Camp changes, excluding additions, made after May 1, 2010 will incur a \$50 processing fee.

Drop off/Pick Up

Drop Off for All Camps

Parents or guardians of campers are required to sign their child in daily.

Pick Up for All Camps

Parents or guardians of campers are required to sign their child out daily and show a photo ID.

All adults authorized to pick up your camper must be listed on consent form AND be ready to show picture I.D. and authorized pick up card.

All campers requiring early pick-up must provide a written note stating time date of departure and who will be picking up your child. This note must be given to the child's counselor at morning drop off.

Late Pick Up for All Camps

Parents who do not pick up their child by their designated pick up time will be charged a late fee of \$10 for every 15 minutes for the first offense. For all subsequent offences a \$25 late fee per 15 minutes will be assessed.

Special Needs Campers

Children with special needs are always welcome at the YMCA. Please call the director of your selected camp to discuss your camper's placement. We do our best to mainstream these children into our existing camp programs. If your child has a full time aide or a one-on-one companion, arrangements must be made prior to the start of camp to accommodate these special circumstances.

Behavioral Expectations

Caring, Honesty, Respect and **Responsibility** are the core values upon which the expectations are based. Children are expected to practice these values in their interactions with each other and with staff.

To ensure that these expectations are met, the YMCA has developed a code of conduct governing appropriate behaviors

Discipline Code: a four-step approach

First offense: verbal warning and phone call to parents

Second offense: parent conference (in person)

Third offense: Probationary period

Fourth offense: possible expulsion

Possible Offenses:

- Bullying: physical or verbal
- Harming: self or others
- Damaging and/or stealing property
- Using Profanity
- Showing disrespect to staff or other children

Most behaviors are handled by staff immediately and require no further discussion. The positive partnership forged between staff, parents and child will be the tool used to monitor behavior. Parents will, therefore, be aware of any ongoing problems.

Sick Child Policy

1. The health of all children attending camp at the Lionville Community YMCA is very important to us. By monitoring each child's health status, counselors are able to maintain a healthy environment for the entire group. Any child who is unable to participate in the daily activities due to illness should not be in camp.
2. Cooperation in keeping a child home who is showing signs of illness will be greatly appreciated.
3. If a child becomes ill during the day, an authorized adult will be contacted immediately and required to pick up the child within **one** hour. Make certain there is an alternate adult available for pick up. Late fees will be assessed if child is not picked up promptly.
4. Children who are sent home due to illness, will not be re-admitted to camp until he/she has been symptom free for a 24-hour period or cleared by a doctor's note.
5. Parents must notify the Camp Office within 24 hours if a camper has developed a known or suspected communicable disease.
6. All parents will be notified that a communicable disease has been reported.

Medication Policies

Administration of medication poses an additional responsibility, families should check with the child's physician to determine if a dose schedule can be arranged that does not involve the hours the camper is enrolled in camp programs. The first dose of medication should be given at home to see if the child has any type of reaction. Parents or legal guardians may administer medication to their own child during the camp day in the privacy of the camp office.

We will administer medication only if the parent or legal guardian has provided written consent and the medication is available in an appropriately labeled and stored **original** container. All medication must be handed directly to a camp administrator-NOT THE CAMP COUNSELOR. If a camper requires medication we require ALL of the listed guidelines be met by the parent or guardian.

- **Medication Log located in the camp office must be completely filled out for your child to receive medication. Please allow time for this.**
- Prescription Medicine will only be accepted in the original, child-resistant container that is labeled by a pharmacist with the child's name, the name of the medication; the date the prescription was filled; the name of the health care provider who wrote the prescription; the medication's expiration date; and administration, storage and disposal instructions.
- **Over the Counter Medication** will only be accepted in a child-resistant original container. The medication will be labeled with the child's first and last names; specific, legible instruction for administration and storage.

Personal Items

Please label all items; suits, towels, lunch bags, etc.

Cellular phone use is not permitted during camp use.

All personal items of value are prohibited at camp (game cards, jewelry, personal electronics or money). The Y is not responsible for lost, stolen or damaged items.

Vending machines are not available during camp or extended hours. Please pack extra snack.

All campers must wear sneakers. Flip flops, crocs and sandals will only be permitted on the pool deck.

Web Site

To learn more about our YMCA, check out our Web site www.lionvilleyymca.org. The site lists the facility hours, pool schedules, program information and more!

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